

**Internal Audit Reports  
Audit Committee – June 2011**

**List of Internal Audit Reports for Audit Committee 24 June 2011**

**Internal Audit Reports 2010 - 2011**

<b>No.</b>	<b>Report Title</b>	<b>Draft Issue</b>	<b>Final Management Response</b>	<b>Final Issue</b>
1.	New Legislation	16 February 2011	18 May 2011	18 May 2011
2.	Occupational Health Contracts	18 February 2011	02 March 2011	02 March 2011
3.	Information Commissioner's Office	01 March 2011	05 April 2011	05 April 2011
4.	Community Engagement	16 March 2011	20 May 2011	20 May 2011
5.	Following the Public Pound	18 March 2011	19 May 2011	19 May 2011
6.	Partnerships	21 March 2011	09 May 2011	09 May 2011
7.	Health & Safety re-issue	21 March 2011	17 May 2011	17 May 2011
8.	General Ledger	31 March 2011	20 May 2011	20 May 2011
9.	Asset Management	31 March 2011	05 April 2011	05 April 2011
10.	OD Learning & Development	31 March 2011	9 June 2011	12 June 2011
11.	Budget Preparation	05 April 2011	20 May 2011	20 May 2011
12.	Risk Management	06 April 2011	19 May 2011	19 May 2011
13.	Equality	14 April 2011	18 May 2011	18 May 2011
14.	Treasury	18 April 2011	10 May 2011	10 May 2011
15.	Short Term Contracts re-issue	18 April 2011	16 June 2011	To follow
16.	Car Allowances	04 March 2011	14 June 2011	To follow
17.	Sustainability	08 April 2011	15 June 2011	To follow
18.	Procurement	06 April 2011	16 June 2011	To follow
19.	Business Continuity Planning	01 April 2011	14 June 2011	16 June 2011
20.	Disciplinary and Grievance Procedures	01 April 2011	16 June 2011	16 June 2011
21.	Printing and Design Review	08 April 2011	15 June 2011	16 June 2011
22.	Contract Operating Leases	04 March 2011	31 May 2011	03 June 2011
<b>Internal Audit Reports 2011 - 2012</b>				
1.	Stock Report 2010 - 2011	05 May 2011	10 June 2011	15 June 2011

**It should be noted that the Draft Issue date recorded above is when the first draft was sent out for review. This date is recorded as the date that audit work ended. Subsequent draft reports can be issued thereafter as discussions with management over the audit findings and recommendations commence. The Final Management Response date is the date when there is final agreement to issue the report as final. This is reflected in the Final Issue column where in most cases the dates of issue are the same as the final management response date.**